

Position Description

Position Title: Public Programming / Social History Curator – He Waka Tuia

Reports To: Manager – Invercargill Public Art Gallery

Purpose:

To bring the IPAG and SMAG collections and stories to life, creating memorable and engaging experiences, both onsite and offsite. Reporting to the IPAG manager, the Public Programming / Social History Curator will manage the development of the public programmes calendar and will be responsible for its delivery within an approved budget and time frame. Working in partnership with the IPAG Visual Arts Curator, this position is responsible for the curation of social history within our diverse exhibition calendar.

What you will do

Public Programming

- Work closely with the IPAG Public Engagement Coordinators to co-develop and deliver innovative, participatory events and programmes that support the He Waka Tuia exhibition calendar
- Ensure that programmes are developed which:
 - respond to the diverse needs of our visitors
 - that attract new visitors
 - encourage visitors to return to HWT
 - specifically target tamariki and rangatahi
- Develop strong relationships with local schools and education facilities
- Facilitate workshops both onsite and offsite
- Work with community groups to develop art + artefact based school holiday programs
- Collect and interpret visitor feedback of programmes

Social History Curation

- Work with the IPAG Visual Arts Curator to develop an annual exhibition calendar that balances art and artefact
- Work in partnership with the collection team at the Southland Museum and Art Gallery to access and select art and artefacts for inclusion in exhibitions.
- Undertake research and writing on collection items
- Assist with exhibition text development
- Assist with the de-installation and installation of exhibitions
- Develop a strong relationship with local Iwi

What You Will Bring

The below qualities, knowledge and skills are the key focus for this role and are used to assess an applicant's suitability for the role and the incumbent's performance in the role.

Education and Qualifications

Essential:

- An undergraduate qualification in history, education, museums or galleries or an associated area

Desirable:

- A postgraduate diploma in Museum and Heritage Studies

Knowledge, Skills and Experience

Essential

- Have sound knowledge of best practice in programming for, and engaging diverse audiences in, galleries, museums and cultural venues
- A strong interest and knowledge of Murihiku culture and heritage.
- Sound knowledge and understanding of Te Tiriti o Waitangi and how it relates to museum practise in Aotearoa
- Sound knowledge and understanding of tikanga Māori
- Sound knowledge of collection handling
- Experience with collection management software: Ehive and Vernon
- Excellent research and writing skills
- Strong written and verbal communication skills, with the ability to present in public and write for a variety of audiences
- Excellent computer skills
- Ability to work respectfully and constructively within a team
- Ability to communicate well and relate to a diverse range of people and interpret their differing needs

Desirable

- Possess wide networks and contacts in the arts, education and heritage fields
- Knowledge and understanding of the Museum's Aotearoa Code of Ethics

Other

- Received both Covid 19 vaccinations

Key Relationships

Internal	External
IPAG employees	Clients/public
IPAG Board	Community groups and organisations
ICC Arts, Culture & Heritage employees	ICC Elected Representatives
Other Invercargill City Council employees	ICC Executive Leadership Team
	Schools and Educational Institutions
	Funders and Stakeholders